

STATE OF CALIFORNIA

KATHLEEN CONNELL,
CONTROLLER OF CALIFORNIA

OFFICE OF STATE CONTROLLER
PERSONNEL/PAYROLL SERVICES DIVISION
300-Capitol Mall
P.O. Box 942850
Sacramento, CA 94250-5878

Date: January 4, 1999

PAYROLL LETTER # 99-002
CIVIL SERVICE ONLY

To: All Agencies in the Uniform State Payroll System

From: Ralph Zentner, Chief
Personnel/Payroll Operations Bureau

Re: EARNINGS STATEMENT/DIRECT DEPOSIT ADVICE

The YEAR-TO-DATE GROSS PAY field on the Earnings Statement/Direct Deposit Advice for participants in the Consolidated Benefits program erroneously includes the Benefit Allowance amount, listed as "*BENEFITAMT" in the Deductions area. This amount is an employer-paid offset of all or part of an employee's deductions for health, dental and/or vision insurance under Consolidated Benefits and should not have been added in the display field for year-to-date gross. All other fields including, Gross Pay, Taxable Gross, Deductions and Net Pay are correct. No adjustment to pay is necessary.

This problem will be corrected prior to the January 1999 master payroll. We regret any confusion this problem may have caused.

In addition, the State Controller's Office will be making two additional modifications to the Earnings Statement/Direct Deposit Advice. First, the State Benefit Fee will no longer be displayed in the Deductions area. It is currently listed as "ST BEN FEE" with a zero amount. And second, the departmental cost (\$1.11) will cease to be included in the Employer Contributions area in the "HLTH/FLEX" amount.

For any questions regarding the above, please contact Tom Parker at (916) 322-7951 or CALNET 492-7951.

RZ:BC:SW/PMAB