

JOHN CHIANG
California State Controller
Notice to Holders of Unclaimed Property
Holder Remit Report Instructions Now Available
January 29, 2008

This is to inform holders of Unclaimed Property that the new Holder Remit Report instructions are now available on the State Controller's Office (SCO) website. The Holder Remit Report along with the delivery or remittance of all remaining unclaimed property is due to the SCO no sooner than June 1, 2008, and no later than June 15, 2008 (no sooner than December 1, 2008, and no later than December 15, 2008, for life insurance companies). Please note that the ***01/08 version of the UFS-1 form is required*** for this reporting period and all subsequent reporting periods. For complete reporting instructions, updated forms, and ***free reporting software***, please go to our website at www.sco.ca.gov.

Additionally, holders must refund or reactivate owner properties when the property owner contacts them prior to the Holder Remit Report filing periods. These properties ***will not*** be remitted to the SCO with the Holder Remit Report. If reporting in the Standard NAUPA II or paper formats, the holder may either exclude the owner accounts from the report entirely, or may include the owner accounts on the report with an appropriate pay or deletion type code and show the property remitted amount as zero. For all other formats, the holder will exclude the owner accounts from the report.

If you have questions regarding this notice, please call the Unclaimed Property Reporting Unit at (916) 464-6284 or email ucpreporting@sco.ca.gov. For your convenience, you may also [subscribe to our e-mail list](#) if you would like to receive automatic updates.