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California State Controller
Notice to Holders
Change in Acceptable Reporting Formats
June 30, 2008

The purpose of this notice is to remind you that previously accepted reporting formats, **CA NAUPA II and CA Magnetic Media (Diskette Reporting Program)**, ***will no longer be accepted*** starting with the 2008 report cycle (2009 report cycle for life insurance companies). Reports received in these formats (starting with these cycles) will be returned to the holder. Standard NAUPA II will be the ***only*** acceptable electronic reporting format. The Standard NAUPA II format maximizes the accuracy of reports, efficiency of SCO processing, and makes the overall reporting process easier for holders. Paper reports are still accepted if reporting fewer than 50 properties, although electronic reporting is still strongly encouraged.

Holder Notice Reports must be received before November 1, 2008 (before May 1, 2009, for life insurance companies). ***Do not remit any property*** with the Holder Notice Report. Any property remitted with this report will be returned to the holder.

Reporting instructions and guidelines are available on the SCO website at www.sco.ca.gov. If you have any questions please call the Unclaimed Property Reporting Unit at (916) 464-6284 or email ucpreporting@sco.ca.gov. For your convenience, you may also [subscribe to our e-mail list](#) if you would like to receive automatic updates related to reporting unclaimed property.